About MyGrants

MyGrants is an analytic dashboard to assist researchers in managing their awards at-a-glance. It was created in collaboration with the offices of P&S, CUIT, SPA, and Finance.

It was developed under the direction of a P&S focus group, CUMC, CUIT, SPA, and Finance.

MyGrants was designed for researchers and we have provided a view for department administrators, so they can see their investigators awards, as well.

MyGrants is powered by PowerBI, a business intelligence tool from Microsoft Corporation.

MyGrants will begin a phased roll-out, starting late 2017.

For more information

MyGrants.columbia.edu

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Getting Started...

Before you access MyGrants for the first time, you must change your UNI password. Go to uni.columbia.edu.

Then go to MyGrants.columbia.edu and select the Login button.

Enter your UNI and select the appropriate button.

MyGrants Login

Please enter your UNI below to continue login to the MyGrants application.

You will be directed to a Columbia page where you enter your UNI password.

You will be prompted for DUO authentication.

Once you’re in...

You will see your landing page for MyGrants. This page will show you a view of your grant portfolio at-a-glance. You will be able to see counts, totals, and graphs of your grants.

Along the bottom of the page, you will see five tabs.

- Award Summary
- Award Details
- Activity Details
- Staff Projection
- Standard Projection

Use the tabs to navigate along your dashboard.

Award Summary – Your awards at-a-glance.

Award Details – Dive in to see details about specific awards.

Activity Details – Information about your activities where you are PI or Scope-I.

Staff Projection – A tool to allow you to project the financial impact based on staffing needs.

Standard Projection – A tool to project your award into future years, at your current rate of spending.

Some additional features

- Data is updated daily, from the previous day transactions.
- Data is exportable to Excel
- Send any page, table, or graph to print.
- A Glossary of Terms for definitions of any data elements
- A link to the WebViewer
- Cloud-based, from any web browser

For more information

For guides, FAQs, contact information, please visit

MyGrants.columbia.edu