See your projects at-a-glance!
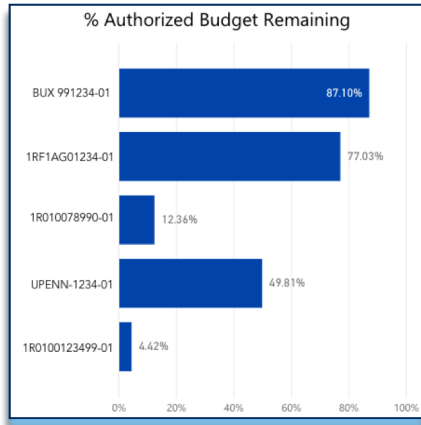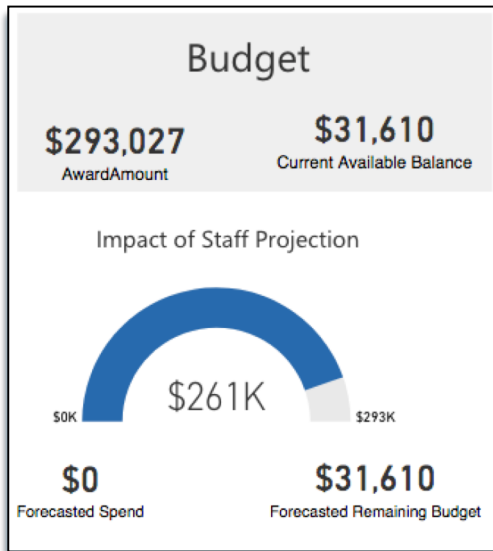

Use projection tools!

About MyGrants

MyGrants is an analytic dashboard to assist researchers in managing their awards at-a-glance. It was created in collaboration with the offices of P&S, CUIT, SPA, and Finance.

It was developed under the direction of a P&S focus group, CUIMC, CUIT, SPA, and Finance.

MyGrants was designed for researchers and we have provided a view for department administrators, to see their investigators awards.

MyGrants is powered by PowerBI, a business intelligence tool from Microsoft Corporation.

MyGrants was introduced to the Columbia Community in late 2017, and is available to all researchers and their administrative staff.

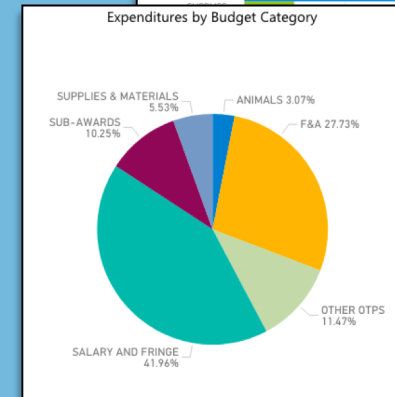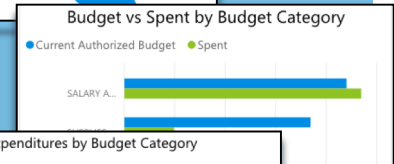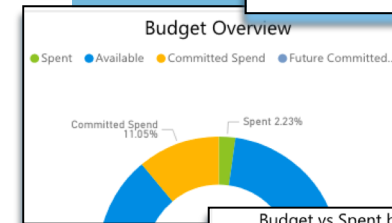### *For more information*

MyGrants.columbia.edu

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MyGrants
A grants financial management tool for researchers
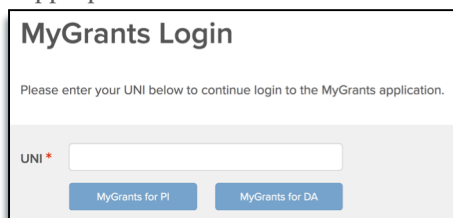
Getting Started...
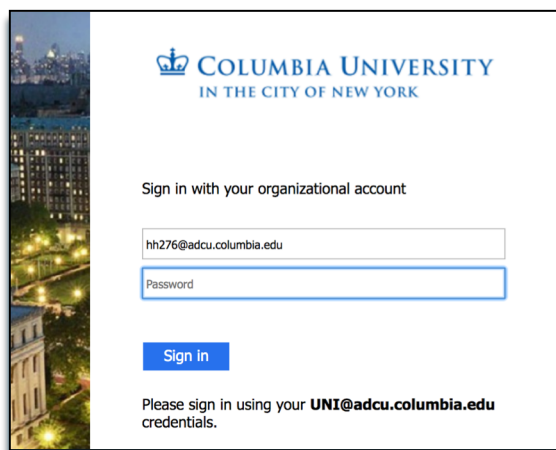
Before you access MyGrants for the **first** time, you **must** change your UNI password. Go to uni.columbia.edu.

Then go to **MyGrants.columbia.edu** and select **the Login** button.

Enter your UNI and select the appropriate button.

You will be directed to a Columbia page where you enter your UNI password.

You will be prompted for DUO authentication.

Once you're in...

You will see your landing page for **MyGrants**. This page will show you a view of your grant portfolio at-a-glance. You will be able to see counts, totals, and graphs of your grants.

Along the bottom of the page, you will see six tabs.

- **Award Summary**
- **Award Details**
- **Activity Details**
- **Industry Sponsored Awards**
- **Staff and Standard Projections**

Use the tabs to navigate along your dashboard.

Award Summary – Your awards at-a-glance.

Award Details – Dive in to see details about specific awards.

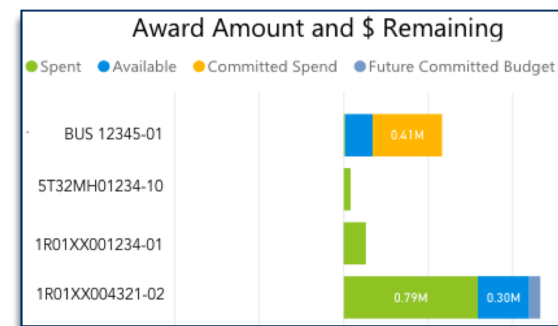**Activity Details** – Information about your activities where you are PI or Scope-I.

Industry Sponsored Awards – Includes your clinical trials, clinical research and clinical research services.

Staff and Standard Projection – A tool that allows you to project financial impacts and your awards into future years.

Some additional features

- Data is updated daily, from the previous day transactions
- Data is exportable to Excel
- Send any page, table, or graph to print
- A **Glossary of Terms** for definitions of any data elements
- A link to the **WebViewer**
- Cloud-based, from any web browser

For more information

For guides, FAQs, contact information, please visit

MyGrants.columbia.edu